

## Preparing To Sell Checklist

- I have hired a professional appraiser to evaluate my home.
- I have moved out all furniture I am not intending to sell along with the house/apartment.
- I have enlisted the services of a real estate agent to help me find a buyer.
- I have cleaned the house/apartment.
- I have removed any wallpaper I put up.
- I have painted over the walls with a fresh coat of paint.
- I have carried out maintenance and repair works wherever necessary.
- I have checked items such as doorknobs, air-conditioners, water-heaters, shower heads, locks and light bulbs and have replaced the ones which are not in a satisfactory condition.
- I have inspected the house/apartment for any bugs and odours.
- I have tidied up and made the garden presentable.
- I have made a spare set of keys to the house in case my real estate agent needs to show prospective buyers around.
- I have calculated any expenses that I may incur during the process of selling my house/apartment.
- I have prepared a temporary residence for my family members, who are living with me.